



BOCI-Prudential Asset Management Limited (the “Company”) offers a broad spectrum of investment products ranging from Hong Kong mandatory provident fund scheme (“MPF”), retirement schemes, retail unit trusts, to exchange traded funds, apart from the tailor-made investment strategies for individual and institutional clients.

Vice President, Macau Business

Our Marketing Department is currently looking for high caliber candidates to join

Responsibilities

- Manage end-to-end client and business partner relationships and provide high-quality customer service for all pension and investment fund inquiries and operational support.
- Handle client onboarding, account maintenance, performance reporting, and issue resolution to ensure service excellence.
- Lead and coordinate projects (including new product launches, regulatory implementations, process optimizations, and other business initiatives) with cross-functional teams.
- Coordinate operational improvements and digital transformation initiatives to enhance workflow efficiency and client experience.
- Act as primary coordinator for all regulatory matters (including pension laws, FATCA/CRS/AML, and other applicable requirements), ensuring compliance through control implementation, staff training, and audit management.
- Perform and validate financial calculations and accounting for pension funds, including performance metrics and regulatory filings, ensuring accuracy and compliance.
- Prepare executive reports while maintaining strong stakeholder communication.

Requirements

- University degree in Finance/Accounting/Business; CPA/CFA preferred with 5+ years' financial industry/Macau regulatory related experience.
- Strong customer service orientation with experience in client relationship management and issue resolution.
- Proven project management experience in system automation, regulatory implementations, and business process improvements.
- Leadership ability to coordinate cross-functional teams and work independently under pressure.
- Comprehensive knowledge of Macau pension regulations and operations, including FATCA/CRS/AML standards.
- Technical proficiency in IT systems, data analytics, and financial analysis with numerical capabilities.

- Fluent spoken English/Cantonese/Mandarin; professional writing in English/Traditional/Simplified Chinese.
- Flexibility for HK-Macau travel, overtime/holiday work, and adapting to changes.

We offer competitive remuneration package and comprehensive fringe benefit to the right candidates. Interested parties please submit your application to assetmgt.hr@boci-pru.com.hk.

All information received will be treated in strict confidence and only be used for recruitment related purpose. Candidates who are not being contacted within two months may consider their applications unsuccessful. Unsuccessful applications will be retained for up to twelve months for further recruitment purposes and will then be destroyed.

Teamwork * Responsibility * Integrity * Performance